



Federation of Pinvin C of E First School and St Nicholas C of E Middle School

Main Street, Pinvin, Worcestershire WR10 2ER

Federation Head teacher: Mrs Sandra Jennings

Deputy Head Pinvin CE First School: Mrs Nicola Harvey

Deputy Head St Nicholas CE Middle School: Mrs Rachel Henrick

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Dear Parents and Carers,

We have reviewed how successful the changes made to the end of day routine at PFS were today. Because the safety of both children and parents is of paramount importance to us, we have decided to create waiting areas for parents collecting children on PFS playground at the end of the school day for parents from Year 1 up to Year 4.

This is a trial which will hopefully improve safety around the school site. Year 1 and 2 parents will wait in one area (fence area near the entrance) and Year 3 and 4 will wait in a separate area (near the sheds half way along the playground). The waiting areas will be clearly marked on the playground with cones. All parents **MUST** wear facemasks and social distance. Staff and children will be dismissed from further than 2 metres away from parents and we request that parents do not approach staff to have a conversation at this time. Your child's communication book, telephone or an email to the school office is the preferred method of communication in these difficult and challenging times.

Can we remind you that in order to minimise the number of parents on the playground at any one time that, where possible, one adult collects your child and that you do not arrive before the scheduled collection time. YR, Y1 and Y2 are collected at 3pm and Y3/4 at 3:10pm. We also ask that as soon as you have collected your child that you leave the premises promptly and do not have stand having conversations. If this happens, we will have to revert back to not letting parents and carers on the school site. Thank you for continuing to work with us to keep everyone in our community safe.

Yours sincerely,

Pinvin Federation Senior Leadership team

Tel: 01386 554196

office@pinvinfed.co.uk

www.pinvinfed.co.uk

The Pinvin Federation of Schools is part of The Diocese of Worcester Multi Academy Trust, which is a charitable company limited by guarantee and registered in England and Wales with registered number 10390487. Its registered office is at The Old Palace, Deansway, Worcester, Worcestershire, WR1 2JE.